



Birmingham LA Guidance for Reviewing Education and Health Care Plans

September 2020

1.3 When should an EHCP Review be held?

The first review must be held **within 12 months** of the date when the original EHCP was issued. Subsequent reviews will be held within 12 months of any previous review.

A review can be requested at any time by parent/young person*/setting/practitioner if there are any **significant** changes of circumstance.

For children between the **ages of 0-5** the Local Authority recommends **reviewing the EHCP after 6 months** to ensure the provision and support remains appropriate. This review does not need to be submitted to the local authority but must be produced ready for the EHCP Review.

For looked after children the EHCP Review should, if possible and appropriate, coincide with one of the reviews of their Care Plan and specifically the personal education plan (PEP) element of the Care Plan.

For a young person detained in custody, the provision put in place during their time in custody will be monitored at least annually. A monitoring meeting will take place which should consider the special educational and health provision arranged for the detained person in custody and the appropriateness of the provision in the EHCP considering the detained person's progress or changed circumstances. Their EHCP will be formally reviewed upon release. An EHCP cannot be amended or ceased during their time in custody.

****A child becomes a 'young person' at the end of the academic year when they turn 16 years old.***

