

SEND

BIRMINGHAM



Co-production Skills Sharing Sessions

The agenda for the session

- Welcomes and Introductions (in the chat): The presenters are Laky, Sarah, Pam, Gwilym, Anthony
- We plan to record the presentations
- Housekeeping (Pam)
- The aims of the session (Laky)
- We will be using Menti-meter to capture initial view. If you would like to join via your phone, please have this to hand. Or you can share your comments in the chat function The definition of Co-production (Gwilym)
- The SEND Co-Production Framework and Charter (Laky & Pam)
- Share good practice and gain access to the SEND Co-production Toolkit (Laky)
- Breakout room
- Co-production from a young person's and parent and carer perspective (Pam & Anthony)
- Next Steps
- Evaluation
- Finish

Housekeeping!

- Make sure you're on mute and phones or on silent
- Be respectful of others' views and opinions
- This is a safe and confidential space
- Use the hand function or pop questions in the chat
- Listen to each other
- Try not to interrupt each other
- Everyone has a chance to speak as everyone's views are important
- No such thing as a silly question or answer!
- HAVE FUN!

The aims of the session

- **The purpose of the co-production skills sharing seminars is to:**
- Create a learning environment for practitioners to discuss how to overcome the barriers to co-production and share learning and good practice.
- Raise awareness of the Birmingham Local Area Partnership [Co-production-framework-and-charter](#) and discuss how its principles and pledges can be embedded within everyday practice
- Know and understand the meaning and definition of Co-production
- Apply top tips of Co-production from a young person's and parent and carer perspective

MENTI - What does Co-production mean to you?

<https://www.menti.com/alx32j27navq>



The local area definition of Co-production

‘For us, co-production is about placing equal value on the contributions of children, young people, parents, carers and professionals in making decisions and improving the services received and the experiences and outcomes of those living with SEND in Birmingham’

‘Co-production, therefore, requires involving people openly and inclusively right from the very start of their experiences with public services, as a means of building and maintaining trust, so that they can contribute fully to the commissioning, design, delivery and evaluation of services and outcomes.’ 2022 Birmingham SEND Co-Production Framework and Charter

The SEND Co-Production Framework and Charter

- The SEND Co-production framework and charter [Co-production-framework-and-charter-Full-Version-Final.pdf \(localofferbirmingham.co.uk\)](#)
- Become aware that this has been signed off by the Birmingham Local Area Partnership, but this needs to be embedded at every level and part of the everyday business
- Participants need to take time to read the framework and with their team/colleagues
- Display the Charter Poster [Co production poster](#)
- Discuss further with their teams, ideas on how they will implement the 4C's of Co-Production (Co-Commissioning, Co-design, Co-delivery and Co- assessment)
- Discuss how people can sign up to it via the Co-Production Award Scheme
- SEND Co-production tool-kit can be accessed [here](#).

Birmingham Co-production Award Scheme

The primary purpose of this Birmingham Co-production Award Scheme is to:

1. Raise awareness and create practical steps to embed the Co-production Framework and Charter [Co-F&C](#) across all Birmingham Services
2. Strengthen the voices of Children and Young People and Parents and Carers
3. Capture, recognise, measure the quality and celebrate Co-production activity
4. Fulfil our legal responsibility under the Care Act 2014 Statutory Guidance states that **'Co-production should be a key part to implementing the Care Act'**: Co-production should therefore be **'built in'** and not **'bolt on'**

4 Stages of The Co-production Award

The Birmingham Co-production Award will have four stages to it:

- **Bronze:** For organisations to achieve the Bronze Award, they will need to sign up to the Co-Production Framework and Charter. This symbolises their commitment to implement the 4C's of Co-production and adhere to Principles and Pledges outlined in the framework
- **Silver:** For organisations to achieve the Silver Award, they will need submit their **Delivery Plan** which sets out what actions they will take to enable Co-production within 12 months of receiving their Bronze Award
- **Gold:** For organisations to achieve the Gold Award, they will need to produce an **Evidence Portfolio**, showing how their Delivery Plan has been implemented
- **Platinum:** For organisations to achieve the Platinum Award, they will need to evidence their long term commitment to embed Co-Production as a continuum through activities such as equipping and training others, resourcing, marketing and evidencing how their policies are making a difference in practice

Breakout Session (15 minutes)

In your role:

- 1. Do you have any examples of Co-production with professionals, children & young people and parents/carers?**
- 2. What do/did you find difficult? (be honest)**
- 3. What were the barriers? How did you overcome them and what worked well?**

Facilitators to support discussion and feedback key points

Please appoint a member to take notes

Co-production: parent and young person's perspective

Our experiences

Anger because my daughter's voice was dismissed!

I have been ignored at meetings, because there's been an assumption that my daughter can now vocalise her needs and wants, because she has now turned 18 years!

My frustration was the language, it took a few times before I was listened to. It took them a while for them to change the words and adapt and make it easier for me to read.

Another example of when I felt frustration was when I was writing a newsletter and I was struggling. My colleague could see that I was struggling and suggested I take a break. And this massively helped.

Anthony's good news!

Co-production CYP & PC Perspective

Encouraging a safe space

- Make sure no one is left out the conversation
- Don't be afraid to ask difficult questions
- Be open and honest as this is how we build trust
- Don't be afraid to receive difficult feedback and try not to take it personally
- Thank everyone for their time!

Warm and welcoming environment

- Make everybody feel welcome and say hello, how are you?
- Making sure the environment is suitable, assessable and takes reasonable adjustments into account
- Be respectful
- Make sure people understand and can hear you

Co-production CYP & PC Perspective

Language and communication

- Allow the individual time to process the information, don't rush and give people time
- Make sure you use words that everybody understands and keep the language simple
- Explain acronyms
- Don't make me feel like the odd one out
- Be mindful of your body language e.g. slouching, messing around with phones?
- Give eye contact so we know that your listening

Planning and processes

- Be very clear of the purpose of the meeting and the expected outcomes
- Review if the meeting/event has met its criteria
- Ensure you have the right communication tools for that meeting/event (e.g. PECS, Makaton, interpreter, hearing loop, electronic devices etc.
- Send paperwork out in advance of the meeting with guidelines if required.
- Make any paperwork simple that anyone can read and understand. Think about the colour of paper

Next Steps

- SEND Co-production Case-study Template!
- SEND Co-production Champions
- SEND Co-production Award Scheme

Evaluation

SEND-Co-Pro-Evaluation-Form

Thank you !

The logo for SEND Birmingham is centered on a white, torn-edge paper background. The word "SEND" is written in large, outlined, sans-serif capital letters, with each letter in a different color: 'S' is orange, 'E' is green, 'N' is blue, and 'D' is purple. Below "SEND", the word "BIRMINGHAM" is written in a smaller, bold, black, sans-serif font.

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RESOURCES,
INFORMATION
AND SUPPORT
ALL IN ONE PLACE

The **SEND** Local Offer website - www.localofferbirmingham.co.uk



BIRMINGHAM
CHILDREN'S TRUST



Birmingham
City Council