

**Physical Difficulties Support Service**

**Referral Form**

WE ACCEPT REFERRALS FOR CHILDREN AND YOUNG PEOPLE WITH MODERATE/SIGNIFICANT PHYSICAL DIFFICULTIES OR A MEDICAL DIAGNOSIS AS THEIR PRIMARY AREA OF NEED

\* Please read the Guidelines for Referrals at the bottom of the form before completing this form\*

This form MUST be completed by the SENCO/professional working with the child.

All sections of the referral and consent forms MUST be completed in order for the referral to be triaged.

**Please email completed forms to -** **PDSSReferral@birmingham.gov.uk**

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| **Personal Details of Pupil** |
| Forename:        |  Surname:        | Preferred name:       |
| Date of Birth:       | Gender:        |
| Year Group:       | Preferred language:       |
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| --- | --- | --- |
| EHCP | Y | N |
| SSPP | Y | N |
| EYS PLAN | Y | N |

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| --- | --- | --- |
| Child Protection Plan  | Y | N  |
| Child in Need Plan  | Y | N |
| Looked after child  | Y | N |

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| Wheelchair User: Y/N |
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| **Placement Details** |
| School/Setting:  | Tel No:       |
| Address:       | SENCO Name:       |
| Postcode:       | SENCO Email:      |
| SENCO working days | Mon | Tues | Wed | Thurs | Fri |
| am | pm | am | pm | am | pm | am | pm | am | pm |

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| **Pupil’s strengths, likes, interests etc.** |
|       |

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| **Referral Information** |
| Details of condition/diagnosis and health needs:      |
| Details of moderate/significant Gross Motor & Mobility Difficulties:      |
| Details of moderate/significant Fine Motor, Daily Living skills, Personal Care and Hand Function Difficulties:      |
| What provision/interventions are already in place to support the pupil? |
|  Please give details of all other educational agencies involved (e.g., E.P., PSS, CAT) |
| Name | Agency | Contact Details |
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| Please give details of all medical agencies involved (e.g., Hospital Consultant, Physiotherapist, Occupational Therapist) Please enter names with contact details below IF KNOWN  |
| Name | Agency | Contact Details |
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| **Parents/Carers details** |
| Forename:       | Surname:       |
| Forename:       | Surname:        |
| Home Address:      Postcode**:**       |
| Tel No:       | Relationship to Child:        | Parental responsibility: Yes [ ]   |
| Email:       |
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| **Communication with the child and family** |
| Child’s first language |  | Language used within the home |  |
| Is an interpreter required for parents? | Yes [ ]  No [ ]  | If so, which language? |  |

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**Physical Difficulties Support Service**

click on the link below to access PDSS information on the local offer.

[Physical Difficulties Support Service | Local Offer Birmingham](https://www.localofferbirmingham.co.uk/send_support_services_menu/physical-difficulties-support-service/)

**Criteria for Referral**

* Children and young people with moderate/significant physical difficulties as their primary need.
* Children with a medical condition, which affects their physical access to the school day.
* Children and young people from 2 years old (N-2) in a nursery setting up to Year 11 will be accepted.

**We do not accept referrals for** –

* Children with Global developmental delay where their physical difficulty is in line with their development in other areas.
* Children with a diagnosis of ASD unless they have a significant physical difficulty.

**Information and Guidelines**

All referrals must be completed by Educational or Healthcare Providers using the PDSS referral form.

* We can only accept referrals that are signed by parents/carers and or the designated person for a Looked after Child. (See consent form)
* It is essential that the SENCO’s email address is on the form.
* Please email the completed referral and consent forms to **PDSSReferral@birmingham.gov.uk**
* All referrals are triaged by the PDSS Team.
* If the referral does not meet our criteria, we will notify you of this and signpost you to other external agencies and appropriate training available.
* If the referral does meet PDSS criteria we will contact, you to arrange an initial visit.
* Following the initial visit, PDSS will provide advice and inform the setting/school of what future provision is required.
* You will be notified if the pupil meets the eligibility criteria for ongoing active PDSS support.