**Health/Therapy Advice and Information – Review of EHC Plan**

The EHC Plan must be reviewed by the Local Authority as a minimum every 12 months. Schools and settings are required to seek advice and information about the child and young person prior to the meeting from all parties invited.

**The Annual Review must focus on the child or young person’s progress towards achieving the outcomes specified in the EHC Plan.**

(See guidance for completing this advice and information).

|  |
| --- |
| **Child / Young Person’s Details** |
| Name |  | Date of Birth |  |
| Home Address |  |
| School / Setting Name and Address |  | NHS Number |  |

|  |
| --- |
| **Any updates on background information or new needs** |
|  |

|  |
| --- |
| **Progress made against outcomes in current EHCP.** |
| Outcome | Progress made | Achieved?  |
|  |  |  |

|  |
| --- |
| **New Recommendations** |
| Section B/C: CYP’s health needs and how they impact CYP | Section F/G: CYP’s health provision required to meet CYP’s health outcomes | Section E: Outcomes sought for CYP linked to their aspirations |
|  |  |  |

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| --- |
| **DETAILS OF PROFESSIONAL COMPLETING THE ADVICE** |
| Name |  | Role |  |
| Service / Health Trust |  | Countersigned / QA (where applicable) |  |
| Email Address |  | Telephone number |  |
| Signature |  | Date advice completed |  |

**Please return this completed advice and information to the school/institution in sufficient time to enable the key person to circulate it at least two weeks before the review meeting.**

**Cc: Parents.**