

Transition
New to Setting Transition Including Phase Transfers
<p>These resources and strategies are designed to help children and young people of all ages, and their families when they move to a new setting—whether it's a planned phase transfer or a move during the school year.</p> <p>The goal is to support everyone involved so that the child or young person can settle in smoothly and successfully.</p>
<p>For Families:</p> <ul style="list-style-type: none"> • One Page Profiles/ Passports written with parent/carers and children and young people (CYP) shared before transition events • Welcome packs given with key information about setting, classes and timetables • Home visits by school staff to see new starters and meet parents/ carers • Leavers assemblies and events • Communication with parent/carers for open days/ events in new settings through newsletters or communication systems. Use of translators if required • Open days/ events/ additional visits in settings for prospective families and advertised through websites, social media and • Signposting to school websites and SEN Information Reports • Support offered to parent/carers to navigate application and processes • Support offered to parent/carers to participate in new setting transition events e.g., additional visits, open events, meetings • Induction meetings in new school • Welcome transition events/ meetings for new parent/carers • SEND coffee morning supporting transition • Individual person-centred transition meetings/ SEND reviews/ TAC meetings with parent/carers and key new school staff (e.g. Senco, Learning Mentor, HoY) • New setting shares main staff contact details to parent/parents and informs of any changes as soon as possible • Signposting to support from agencies and charities • Parent/carer meetings/ evenings in early Autumn term • Transition booklet/ photo books/ videos for all CYP detailing new setting, environments, staff, key information shared and used over holidays
<p>Nursery to Reception specific:</p> <ul style="list-style-type: none"> • Ready, Steady, Reception! Programme (OT/ SaLT and Birmingham Early Years Network) • School Readiness programme (Birmingham School Health Support Service) • Getting School Ready programme (SaLT) • Stay and Play/ informal activities in setting • Invitation for new families to whole school events e.g. summer fayres • Share information on application deadlines • Sharing of key staff and contact details in new settings and inform with any changes as soon as possible

Year 6 to Year 7 specific:

- Sharing of key staff and contact details in new settings and inform with any changes as soon as possible
- Share information on application deadlines
- Information/ welcome events where parents see form room, main school environment and meets form tutor/ HoY

Y11 to Post 16 specific:

- Coffee mornings with agencies and Post 16 providers to support transition, pathways, careers and transport
- Share information on application deadlines
- Sharing of key staff and contact details in new settings and inform with any changes as soon as possible